Mercersburg Water Authority Meeting
Borough Hall, Mercersburg, PA 17236
January 15, 2026
MINUTES

ATTENDING: Chairman Ed Twine, Vice-Chairman Jason Frey, Member Joe Creighton, Member Jacob Morgan, Member Michael Pedersen, Water & Sewer Plant Laborer Donnie Keefer, Administrative Professional Angela Alleman

GUEST(S)/PRESS: Reference Sign in Sheets

Chairman Twine called the meeting to order at 7:00 pm and opened the floor to Public Comment.

PUBLIC COMMENT

John Cole – Inquired if the Water Authority has pursued any grant funding. Vice Chairman Frey reported that the Authority is actively pursuing multiple grant opportunities and provided details regarding those grants.

Michelle Banks – Expressed concern regarding usage fluctuations on her account and was advised to complete a Billing Dispute Form and return it to the office for further investigation.

Ben Dugas – Requested that that additional information regarding water status be posted on the Borough website to ensure that residents are informed.

TREASURERS REPORT

The Treasurer's Report and Bills Payable Report have been tabled until the February meeting.

MINUTES

MOTION: To approve December 18, 2025 Meeting Minutes was made by Creighton, seconded by Pedersen, all ayes, motion carried.

ENGINEER'S REPORT

Not Present.

WATER AND SEWER LABORER'S REPORT

Donnie Keefer reported that toward the end of November there was a decrease in usage, which allowed the tank to remain full. As of January, usage has increased to approximately 215,000–220,000 gallons per day, and daily use of the Buck Run Well has resumed. Because this well is drawing in air, residents may notice white, cloudy water caused by air being introduced into the system. This condition does not affect water quality.

Donnie will submit information for the Authority to consider a maintenance agreement at the February meeting.

PUBLIC WORKS

Written report included.

SOLICITORS REPORT

Not Present. No report included.

GMS REPORT
Not scheduled to be present.

MANAGER'S REPORT
Not Present. Report Included.
A total of 103 delinquent notices were sent on January 8, 2026. As of January 14, 94 remain unresolved. New bills for the October through December quarter were mailed out on January 12, 2026.

OLD BUSINESS
MOTION: To extend the Water Conservation Notice was made by Frey, seconded by Morgan, all ayes, motion carried.

A timeline was presented outlining updates for both the Neptune Meter Reading Software and the Mini Link Utility Billing Software.

NEW BUSINESS
It was announced that Jacob Morgan has been reinstated for a new five-year term with the Water Authority.

Member Morgan nominated Vice Chairman Frey as Chairman. Frey declined. No other nominations were made.

MOTION: To continue with Ed Twine as Chairman and Jason Frey as Vice Chairman was made by Creighton, seconded by Pedersen, all ayes, motion carried.

The Authority voted to maintain the current check signers, Ed Twine, Joe Creighton, and Jacob Morgan for Resolution 01-26-W Appointing Check Signers.

MOTION: To approve High Tide Invoice #676 was made by Morgan, seconded by Pedersen, all ayes, motion carried.

MOTION: To approve the Proposed 2026 Water Authority Operation Budget for advertising was made by Pedersen, seconded by Creighton, all ayes, motion carried.

The discussion on Park Ave Well Project Change Orders related to construction wage rates was tabled until further information is received.

Member Morgan has contacted Paradise Energy for an updated proposal to expand the solar array and is awaiting a response. He believes this expansion would benefit the Authority by reducing energy expenses. Morgan plans to have additional information for the February meeting.

Vice Chairman Frey provided an update on the Authority's progress regarding the Water Resources Development Act (WRDA) funding grant. He indicated that the grant would focus on improvements to Johnstons Lane and Rutledge Road. Additionally, he presented a Letter of Intent for Chairman Twine's signature to allow the Authority to proceed with the grant application process.

MOTION: To authorize Chairman Twine to sign the Letter of Intent for the WRDA funding grant was

made by Morgan, seconded by Creighton, all ayes, motion carried.

CORRESPONDENCE
None

MOTION: To enter into Executive Session at 7:45 PM was made by Morgan, seconded by Pedersen, all ayes, motion carried.

Regular meeting session resumed at 8:49PM.

MOTION: To adjourn at 8:50PM was made by Pedersen, seconded by Frey, all ayes, motion carried.

Date Approved: *2-19-2026* **Motion Made By:** *Morgan* **Seconded:** *Frey*

Borough Manager

SEAL